

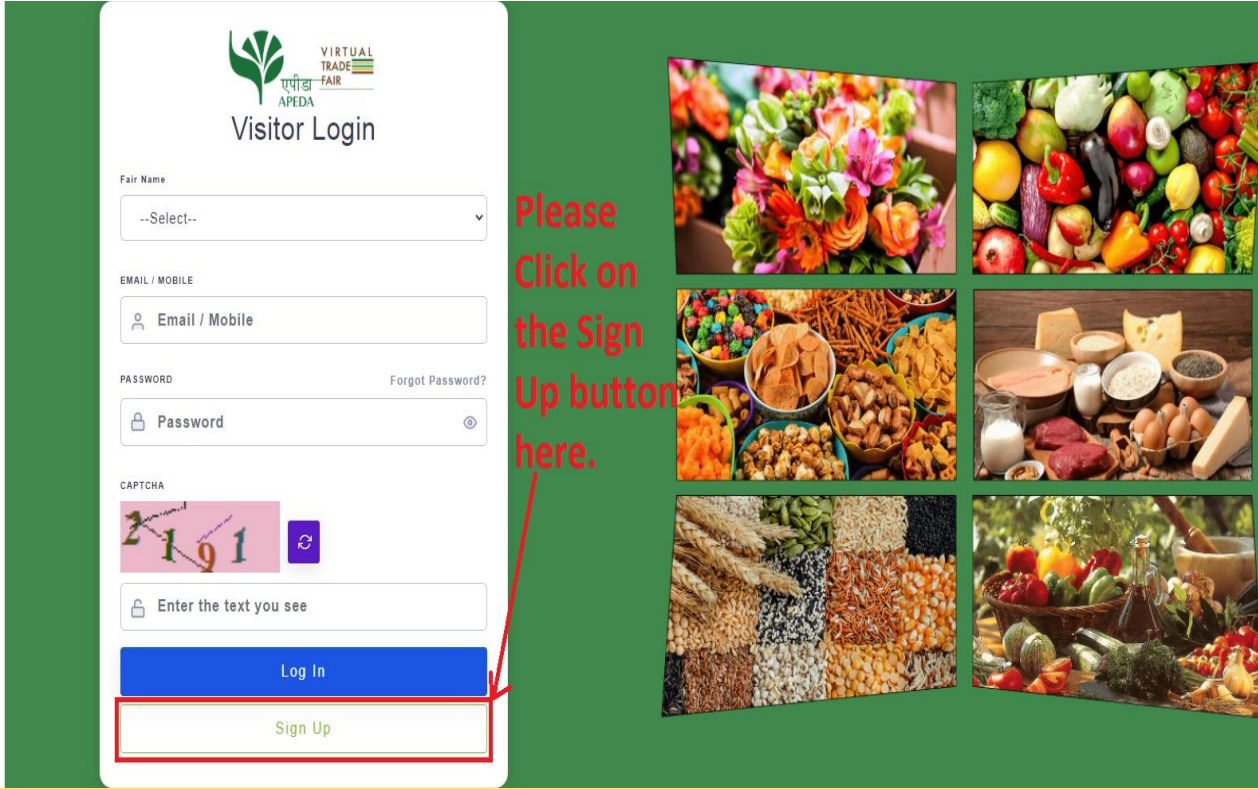
Walkthrough for Signing up as a Virtual trade fair **Visitor**

Step1. VTF Visitor Sign Up form opening:

- Please open the VTF visitor login/Sign Up page via below mentioned link:

<http://vtf.apeda.in/TradeFair/VisitorLogin/Index>

Step1 Screenshot provided below:



The screenshot displays the 'Visitor Login' form on the VTF APEDA website. The form includes the following fields and buttons:

- Fair Name:** A dropdown menu with '--Select--' as the current selection.
- EMAIL / MOBILE:** A text input field with a person icon and the placeholder text 'Email / Mobile'.
- PASSWORD:** A text input field with a lock icon and the placeholder text 'Password'. A 'Forgot Password?' link is located to the right of the field.
- CAPTCHA:** A CAPTCHA image showing the numbers '2191' and a refresh button.
- Buttons:** A blue 'Log In' button and a white 'Sign Up' button with a red border. A red arrow points from the text 'Please Click on the Sign Up button here.' to the 'Sign Up' button.

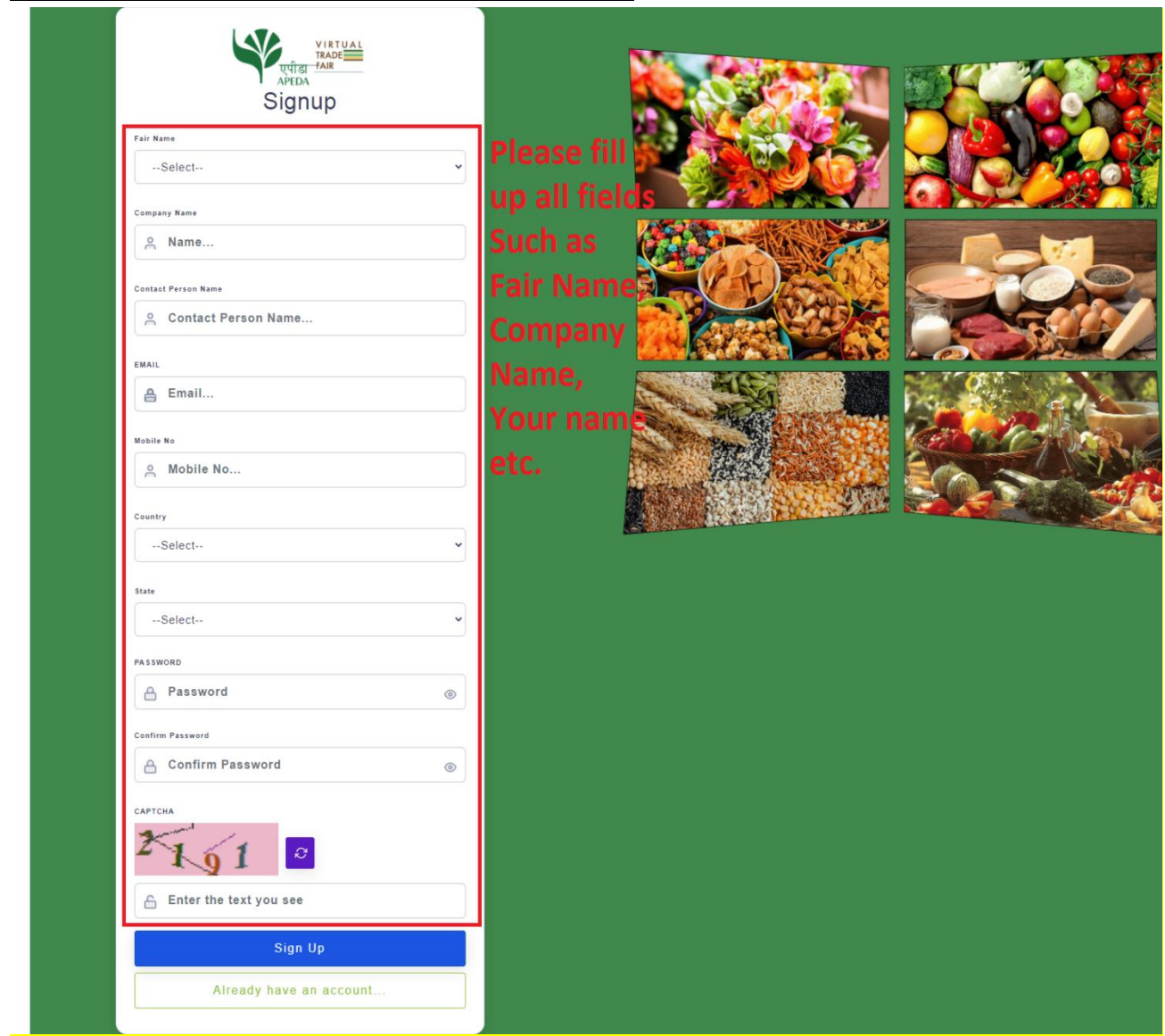
To the right of the form is a collage of six images related to food and agriculture:

- Top-left: A bouquet of colorful flowers.
- Top-right: A variety of fresh fruits including apples, oranges, and grapes.
- Middle-left: A collection of various nuts and seeds in small bowls.
- Middle-right: A variety of cheeses and dairy products.
- Bottom-left: A collection of different types of grains and cereals.
- Bottom-right: A basket of fresh vegetables and fruits.

Step2.VTF Visitor Sign Up Detail filling:

- Please fill all of the fields of the VTF visitor login/Sign Up form such as Fair Name, Company Name, Contact Person name, Email, Mobile No., Country, State, Password, Confirm Password & Captcha. Once filled, then press the “Sign Up” button.

Step2 Screenshot provided below:



The screenshot displays the 'VIRTUAL TRADE FAIR APEDA Signup' form. The form fields are as follows:

- Fair Name:** A dropdown menu with "--Select--" as the current selection.
- Company Name:** A text input field with a person icon and "Name..." placeholder.
- Contact Person Name:** A text input field with a person icon and "Contact Person Name..." placeholder.
- EMAIL:** A text input field with an envelope icon and "Email..." placeholder.
- Mobile No:** A text input field with a person icon and "Mobile No..." placeholder.
- Country:** A dropdown menu with "--Select--" as the current selection.
- State:** A dropdown menu with "--Select--" as the current selection.
- PASSWORD:** A text input field with a lock icon and "Password" placeholder.
- Confirm Password:** A text input field with a lock icon and "Confirm Password" placeholder.
- CAPTCHA:** A visual captcha showing the numbers "2191" with a refresh button.

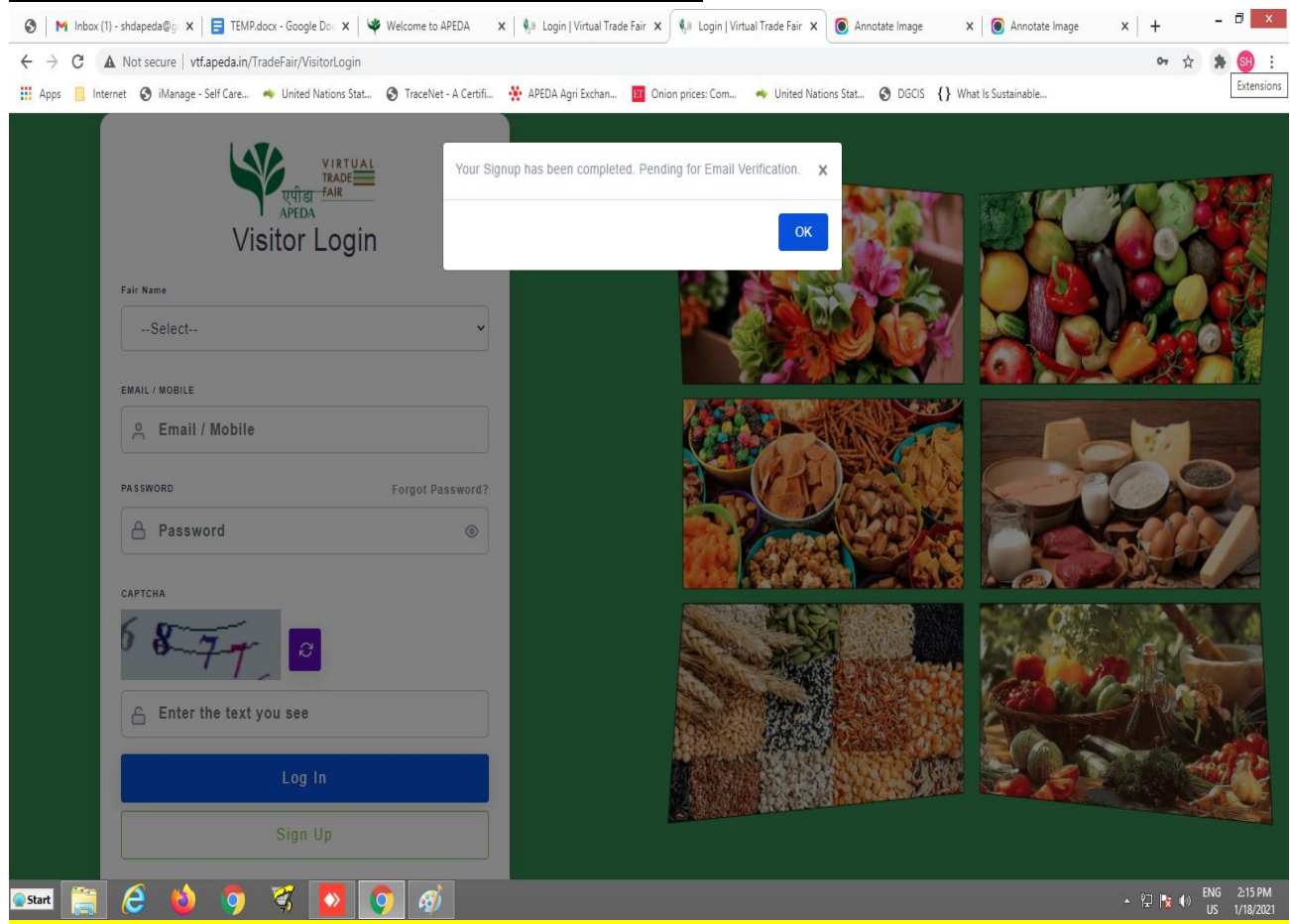
Below the form is a blue "Sign Up" button and a link that says "Already have an account...".

Overlaid on the right side of the form is a collage of six images showing various food items: flowers, fresh vegetables, snacks, dairy products, grains, and a bowl of fruit. A red text overlay reads: "Please fill up all fields Such as Fair Name, Company Name, Your name etc."

Step3. VTF Visitor Sign Up form submission:

- Once you'll press the Sign Up button then a dialogue will appear with the message as mentioned below.
- “Your Signup has been completed. Pending for Email Verification.”
- Please press the “OK” button of the dialogue box.
- Check the Email ID that you entered at the time of Filling up the Visitor form.

Step3 Screenshot provided below:



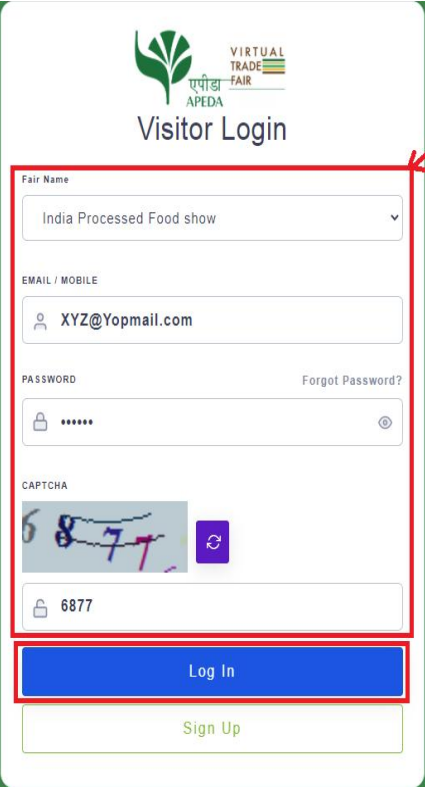
**Step4. VTF Visitor Sign up completion by clicking
Verification link sent to the registered email:**

- In your inbox you'll find an email having a link.
- In order to verify/complete your Signing up process please open this link into a web browser.
- Once done you'll be able to login with your Email/Mobile no. & Password.

Step5. VTF Visitor Login:

- On the Visitor Login/Sign Up screen, Please fill up all fields such as Fair Name, Email/Mobile, Password & CAPTCHA.
- Once entered then press the “LogIn” button.

Step5 Screenshot provided below:




The screenshot shows the 'Visitor Login' interface for the Virtual Trade Fair (VTF) organized by APEDA. The form includes the following fields:

- Fair Name:** A dropdown menu with 'India Processed Food show' selected.
- EMAIL / MOBILE:** A text input field containing 'XYZ@Yopmail.com'.
- PASSWORD:** A text input field with masked characters '*****' and a 'Forgot Password?' link.
- CAPTCHA:** A CAPTCHA image showing the numbers '6877' and a refresh button.

Below the input fields are two buttons: a blue 'Log In' button and a white 'Sign Up' button.

A red box highlights the input fields, and a red arrow points to the text: **Please enter the Fields such as Fair Name Email/ Mobile Password & Captcha**



Step6. VTF Visitor Post login VTF tour:

- Post login we've provided a feature of "VTF tour" in this Tour it's a video that'll show all different areas of the VTF.
- You can either watch the whole tour or you can Skip the tour using the "Skip video Tour" button.

Step6 Screenshot provided below:



Step7. VTF Visitor Home screen:

- Once the tour is completed/Skipped Visitor will land on the Home screen as shown in the below mentioned screen.
- Visitors can click on any of the Images, Logos as shown in the standees & Frames to open the image or play the video or users can Enter in to the Fair by clicking the over the entrance area as highlighted below.

Step7 Screenshot provided below:



Step8. VTF Visitor Fair area:

- Once Visitor is entered in the Fair then He She can Click on any of the four Standees to see the images in Enlarge mode.
- Visitors can go to the Conference or Exhibition Hall by clicking over the Red/Green blinking dots as given on the arrow tips.

Step8 Screenshot provided below:



Step8.1. VTF Visitor Exhibition Hall:

- Once Visitor is entered in the Exhibition Hall then He/She will get 5 products listed as marked red boxed in the below mentioned screenshot.
- Clicking on any of the products will lead the Visitor to the Participating page.

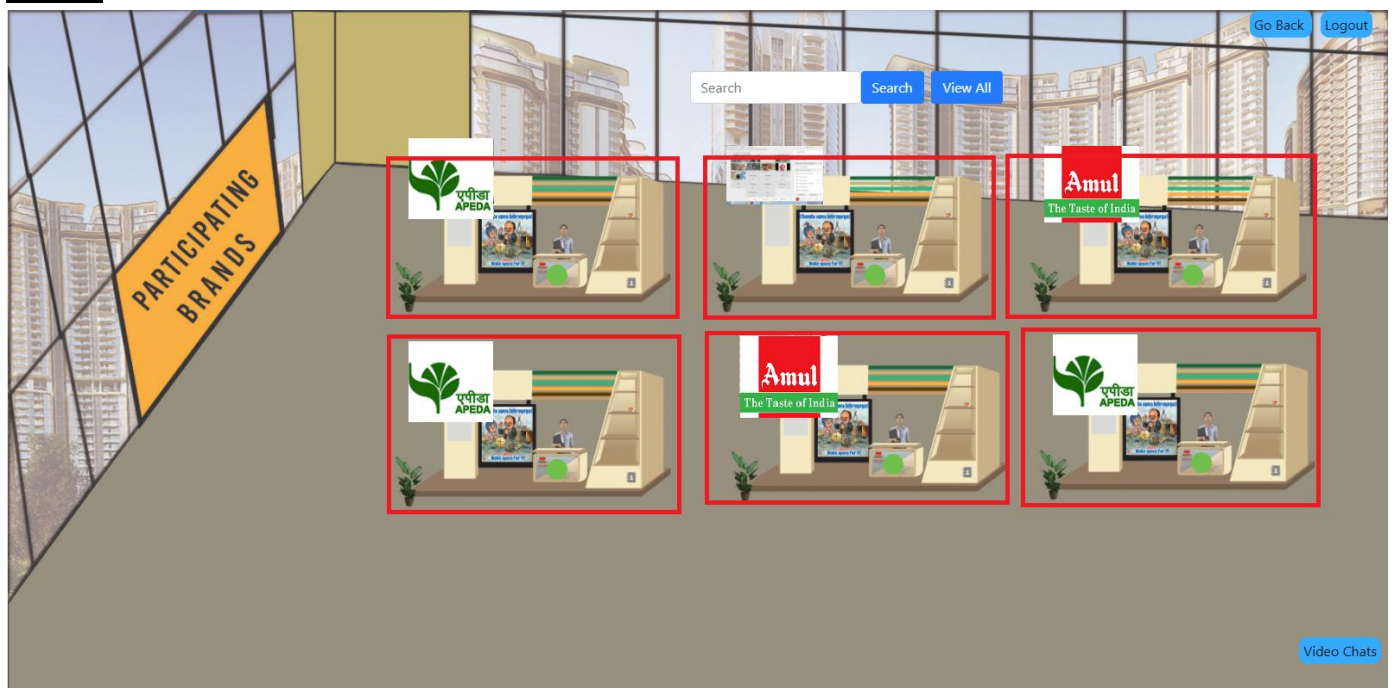
Step8.1 Screenshot provided below:



Step8.1.1. VTF Visitor Participation Brand:

- After clicking any of the products as described in the last step Visitor will enter in the Participation Brands area.
- Here all participation brands will be listed.
- Visitors can click on any of the brands as marked in the red box to enter into the stall area to see their stalls.

Step8.1.1 Screenshot provided below:



Step8.1.1.1. VTF Visitor Participation Brand Stall Area:

- After clicking any of the Participation Brands as described in the last step Visitor will enter in the Participation Brands Stall area.
- On this page users will get various options such as Product details & Catalog, Video/Text Chatting option, Enquiry & Business card scan & Save option.

Step8.1.1.1. Screenshot provided below:



Step8.2. VTF Visitor Conference Hall:

- Once Visitor is entered in the Conference Hall then He/She will be able to watch the conference video, Can check the schedule & can also record the session.
- Once done the user can Log Out by using the top right corner given "Logout" button anytime.

Step8.2 Screenshot provided below:



Step9. VTF Visitor Log Out:

- Once done the user can Log Out by using the top right corner given "Logout" button anytime.

Step9. Screenshot provided below:



Step10. VTF Visitor post Log Out:

- After clicking on the login button the following screen will appear.
- This screen provides options to Login again.

Step10. Screenshot provided below:

